

**Town of Ridgefield  
Form of Government Committee  
7:00 p.m. at Town Hall - Large Conference Room  
400 Main Street, Ridgefield, Connecticut  
April 21, 2025**

Form of Government Committee meetings will be conducted under Robert's Rules of Order and all participants are expected to conduct themselves with dignity and treat all those present with respect, empathy and fairness. Debates are to remain respectful and civility must prevail.

**Agenda:**

1. Call to Order
2. Public Comment
3. Review and Approval of Minutes of April 7, 2025 Meeting
4. Work Plan
  - a. Town Summary Table Update
  - b. Town Staff Meeting
  - c. Other Town Interviews
  - d. Final Report
    - i. Outline
    - ii. Process Section
    - iii. Analysis and Findings Section
      1. Discussion of Findings, Analysis, and Recommendations
        - a. Scope (Can certain options be eliminated?)
        - b. Legislative (Town Meetings, Referenda, Town Council, RTM)
        - c. Executive (Manager, Administrator, Mayor)
          - i. Potential Administrator Job Description
  - e. Timeline to Completion and Committee Meeting Schedule
  - f. Other
5. Communication
  - a. Informational Outreach to Community Groups
  - b. Public Comment Tracker
  - c. Other
6. Adjourn